





ACCOUNT NUMBER

REVISION NUMBER

**Section 4. Additional Transfer Information**

1. Enter the earlier of (1) the date of delivery or (2) the date of recording of the instrument of transfer.....

2. Does any part of the transfer price consist of consideration other than cash? If yes, attach separate sheet with description of consideration.....

Yes  No

3. Is any part of the transfer price contingent upon the occurrence of a future event or the attainment of future levels of financial performance? If yes, explain. (attach additional sheet if necessary).....

Yes  No

4. Will this property be converted from it's current use? .....  
If so, what type of use \_\_\_\_\_

Yes  No

5. If conversion will result in co-operative or condominium units, how many units are expected to result from the conversion? .....



ACCOUNT NUMBER

REVISION NUMBER

**Section 7. Attestation of Parties**

**Seller/Transferor Statement**

Under penalty of perjury, I certify that I have examined this return and it is true, correct, and complete.

Name of Seller if individual

Name of Seller if not individual (include trust name and number if trust)

Mailing Address (after sale)

Daytime Phone Number

City

State

Zip

Signature of Seller or Seller's agent (required)

Date

Name of Individual Signing Seller/Transferor Statement (if not the seller)

Title

Mailing Address

Daytime Phone Number

City

State

Zip

Business or Firm Name

**Buyer/Transferee Statement**

Under penalty of perjury, I certify that I have examined this return and it is true, correct, and complete.

Name of Buyer if individual

Name of Buyer if not individual (include trust name and number if trust)

Mailing Address (after sale)

Daytime Phone Number

ACCOUNT NUMBER

REVISION NUMBER

City  State  Zip

Signature of Buyer or Buyer's Agent (required)

Date

Name of Individual Signing Buyer/Transferee Statement (if not the buyer)

Title

Mailing Address

Daytime Phone Number

City  State  Zip

Business or Firm Name

**Section 8. Department Certifications**

1. **Building Registration Certificate.** A Multiple Dwelling Registration Statement issued by the Department of Buildings disclosing the Buyer/Transferee's registration information is required for buildings containing either 4 or more family units or sleeping accommodations for 10 or more persons (except if the building is a condominium or a co-op) (Municipal Code 13-10-070). The Registration Statement may be obtained from the Department of Buildings at 120 N. Racine. Check the applicable box:

- Registration certificate submitted
- Registration requirement is not applicable

2. **Zoning Compliance Certificate.** A certificate of zoning compliance is required for residential property zoned for, or occupied by, buildings having five or fewer units (except if the building is a condominium, a co-op, or a newly constructed dwelling sold to the initial occupant (Municipal Code 3-33-045)). The certificate may be obtained from the Department of Zoning in room 905 of City Hall. Check the applicable box:

- Zoning certificate submitted
- Zoning certificate is not required

3. **Water Department Certification** (available at 333 South State Street, Room L L10) is required for ALL nonexempt real property transfers.

The Department of Water certifies that all water and sewer charges rendered up to

are paid in full for property located at

Account #  Application #

Certified by  Date

ACCOUNT NUMBER

REVISION NUMBER

**Section 9. Preparer Information (only preparer's name is required if other information about preparer is disclosed in Section 7 above.)**

Name of Preparer

Business or Firm Name

Mailing Address

Daytime Phone Number

City

State

Zip Code

Date

**Section 10. Where to File This Form and Purchase Transfer Stamps**

1. If the deed or other instrument of transfer is recorded, then file this form with the Cook County Recorder of Deeds, County Building, 118 North Clark Street, Room 120, Chicago, IL 60602.
2. If the deed or other instrument of transfer is not recorded, then file this form with the Chicago Department of Revenue, 121 North LaSalle Street, Room 107, Chicago, IL 60602.
3. Real Property Transfer Stamps may be purchased at the Chicago Department of Revenue, 121 North LaSalle Street, Room 107, Chicago, IL 60602.
4. For additional information call Customer Service at 312-747-IRIS(4747) and for TTY call 312-742-1974.

**Place water validation stamp below line**

Effective date: 04/01/2008

**For DOR Use Only**

Postmark Date

Receipt Number